How to Log In: You can easily and securely log-in using your computer or mobile phone. Go to www.aleraedge.com.

Choose any "Login" button.

On the Login page, select the "ALERAGRAY" button.
Forgot Your Password?

1. Click on the link ‘Forgot Your Password?’
2. Enter your Social Security Number, Company Key (LEMOYNE) and Date of Birth
3. Answer your security phrase.
4. Enter and confirm a new password, then click ‘Continue’ to return to the log-in page.

Life-Changing Event?

Marriage/divorce/change in job status for you or an enrolled dependent, as well as birth or adoption of a child, are events that require updates to your plan within 30 days (with supporting documentation).

ALERAEDGE
The following documents and notices are provided to you electronically which contain important information regarding eligibility, coverage, benefits and rights.

Once you log into AleraBlack, these documents are available in the Reference Center.

- Summary Plan Descriptions
- Summary of Material Modifications
- Summary Annual Reports
- Summary of Benefits and Coverage & Uniform Glossary of Terms
- Special Enrollment Rights Notice
- Premium Assistance under Medicare & Children’s Health Insurance Program (CHIP)
- Newborn’s Act Notice
- Women’s Health & Cancer Rights Act Notices
- Patient Protection Disclosure
- HIPAA Notice of Privacy Practices

You are entitled to request and obtain a paper copy of any electronically furnished document free of charge or to revoke your consent at any time by calling Human Resources.

In order to access information provided electronically, you must have:

- A computer/electronic device with internet access
- An email account that allows you to send and receive emails
- Microsoft Word 95 (or higher)
- Adobe Acrobat Reader 5.0 (or higher)

CONSENT TO RECEIVE ELECTRONIC NOTICES:

Make Your Elections - Review your options as you walk through the enrollment process.

Click ‘Select’ on the plan(s) you choose. Track your choices along the enrollment bar which updates with your total cost.

Review Your Elections - Review, edit and approve your elections and when they are accurate, click ‘Approve.’

Confirm Your Choices - Your enrollment isn’t complete until you confirm your benefit elections.

Print - Print your election information and confirmation number for future reference.


Questions?
Use the ‘Reference Center’ or call Customer Support at 1-800-836-0026 (Mon-Fri, 8-4:30).