

# **IRB Checklist Form C Education Students**

**This check list was been developed to provide assistance to education majors in processing their forms for IRB Review. This checklist is for form C ONLY.**

Completed Form C Signed by Advisor

Signed permission from a district official (if study is to be done within the confines of a district or several districts). In some districts this means the principal, in some it will be a central office administrator. You need to check on the policy district(s) have regarding research projects.

Parent Consent Form – sample of what you will give them. (They must respond to you. Telling them only to respond if they do not want their child to participate can lead to problems. What happens if the note doesn't get home and you assume that the parent is okay with your study and they find out after the fact?)

Form RO – Research Outline

Copy of interview questions and/or survey that you use in your data collection

One copy of all of the above