

Le Moyne College Undergraduate P/LP/F Option Spring 2020

Overview

Given the disruption caused by the coronavirus, the College will expand undergraduate student options for P/LP/F grading for the spring semester. Transcripts will include a note indicating that the Spring 2020 semester unfolded during the disruptive time of the coronavirus and explain Pass and Low Pass grading. To this end, faculty will assign grades as usual but undergraduate students can choose to have their grades recorded as standard letter grades or as P/LP/F on a course-by-course basis. A Pass (P) is equivalent to a letter grade of C or higher, a Low Pass (LP) is equivalent to a letter grade of C- or D, and Fail (F) is equivalent to a letter grade of F. The grade of P or LP will satisfy all degree, major, core, minor, and major support requirements and will count towards all degree requirements, but will not be factored into the calculation of the grade point average (G.P.A.). Once students make their choice of P/LP/F or standard letter grade, a later change will not be possible. Academic advisors are asked to speak with their students sometime before May 1, 2020 with regard to the pros and cons of the P/LP/F option for each student's situation, keeping in mind that P/LP/F grades do not meet the admission criteria of some graduate and professional schools, along with certain programs at Le Moyne.

Timeline

- Students discuss the P/LP/F grade option with their academic advisors no later than Friday, **May 1st**.
- Semester Exams end Tuesday, **May 12th**.
- The date to withdraw from a class and receive a "W" is extended to Wednesday, **May 13th**.
- Final grades are due to the Registrar's Office by Noon on **Friday, May 15th**, at which time the verification process begins. Grades will be visible in *Phinfo* for students once verification is complete.
- Incomplete grade forms are due to the Registrar's Office by Noon on **Friday, May 15th**.
- Students, in consultation with respective faculty, may choose the P/LP/F option from **Saturday, May 16th until Friday, May 22nd**.
- *P/LP/F Option Forms* are due from students by midnight on Friday, **May 22nd**.

Instructions from the Registrar's Office to all Undergraduate Students

At a minimum, students should consider the following before choosing a Pass/Low Pass/Fail option. The following do not cover every possible consideration and students should choose this option carefully in consultation with their Academic Advisor and/or Department Chair.

- **Pass (P)** is equivalent to a letter grade of C or better. Credit is earned but the grade point average (G.P.A.) is not affected because no grade points are awarded.
- **Low Pass (LP)** is equivalent to a letter grade of C- or D. Credit is earned but the grade point average (G.P.A.) is not affected because no grade points are awarded.
- **Fail (F)** is equivalent to a letter grade of F. No credit is earned and the failing grade *does* negatively affect the grade point average (G.P.A.)

BEFORE DECLARING ANY COURSE(S) PASS/LOW PASS/FAIL

- **Discuss this decision with your Academic Advisor or Department Chair:** Many graduate programs, certification programs (i.e., education), and licensures require grades and specific G.P.A.'s. It is important that you have a conversation with your Academic Advisor, Department Chair, certifying official, and/or licensure bodies regarding how your future plans may be impacted by your decision to switch courses to P/LP/F grades.
 - **Students seeking Education certification:** Consult Le Moyne College's Education Department prior to submitting your P/LP/F declaration form.
- **Student-Athletes:** For purposes of confirming NCAA eligibility, please check with the College's Athletic Department prior to changing any courses to P/LP/F. Additional information regarding the impact of NCAA legislation and eligibility will be forthcoming from the Athletic Department to all student-athletes.
- **Course Prerequisites:** Courses serving as prerequisites with a specific grade requirement cannot be changed to P/LP/F.
 - Example 1: ACT 301 requires a grade of B or better in ACT 201 and ACT 202. Therefore, ACT 201 and ACT 202 cannot be changed to P/LP/F.
 - Example 2: BIO 332 requires a grade of C or better in BIO 331. Therefore, BIO 331 cannot be changed to P/LP/F.
- **Raising G.P.A.'s:**
 - Graduation requirements maintain that students must have a minimum G.P.A. of 2.0 for all majors, minors, and overall cumulative G.P.A. in order to receive their degree.
 - G.P.A. requirements are in place for Dean's List, Honor Societies, Latin Honors upon graduating, Scholarships, Financial Aid, etc. Switching to this option may make the student ineligible for these awards, honors, etc.
- **Replacing F and WF Grades:**
 - Pass and Low Pass grades will replace F/WF grades earned in a previous semester in order to demonstrate successful completion of a course or requirement. The replaced F/WF grade will be changed to an "F*" or "WF*" on the student's transcript, which removes the F/WF from the G.P.A. student's calculation. ***Note:** Pass and Low Pass do not carry grade points and will not help to further raise a student's G.P.A.*
- **Dean's List and Academic Standing:**
 - In order to qualify for the Spring 2020 Dean's List, students must be registered full-time (12+ credit hours) with a minimum of 12 credits hours of quality points (A-D letter grades; not P/LP/F). The Spring 2020 semester will not count towards a student's academic standing if the student is currently on academic probation with the College.

- [View the Dean's List policy](#)
- **Transferring a Pass/Low Pass/Fail course to another institution:**
 - As always, the decision to accept a P/LP/F course is determined by the receiving institution's transfer credit policies. Please contact that institution directly for advisement.